



### INDUSTRIAL MACHINERY

## Senior Accountant –Surrey, BC

### Join Our Dynamic Team

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Your career starts here. When you come to work with us at Murray Latta Progressive Machine (MLPM), you'll have so much more than a job. You'll join a well-established business with a very long and outstanding reputation in the industry. As an organization, we offer a supportive community of peers and managers, where your passion and expertise can shine and be noticed. In our team-based work environment, your opinion will be valued and you can take pride in delivering the best of custom manufactured equipment and services in the industry.

The Senior Accountant will report to the Director of Finance and is responsible for maintaining the general ledger and providing support to the Finance team as needed. To be considered for this opportunity, you will ideally have experience in the manufacturing industry and have strong full-cycle, hands on experience.

**Key Responsibilities** (include but are not limited to the following):

- Perform month-end duties which include preparing monthly journal entries (accruals and adjusting entries), balance sheet account reconciliation and balancing intercompany accounts
- Preparing monthly and annual Financial Statements including intercompany consolidations and elimination entries
- Work with other management staff and sales team on product pricing, costing, margins
- Prepare month-end and year-end closing processes
- Prepare external reports and complete government filing requirements such as GST, PST returns
- Mentor and support junior staff by providing direction to the payable, receivable and payroll teams for GL coding, payment posting, adjustments and corrections as needed
- Provide general support to the Director of Finance including assisting with year-end, and the preparation of ad-hoc reports.

**Key Competencies:**

- Excellent verbal and written communication skills;
- Excellent organizational and time management skills with the ability to multi-task;
- Strong analytical skills with high attention to detail;
- Working knowledge of computers, including proficiency in MS Word, Excel and Outlook;
- Self-motivation and the ability to work both independently as well as in a team environment

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### Progressive Solutions, Traditional Values

**Design . Manufacturing . Distribution . Installations . Moving & Rigging**

**Head Office:**

**8717 - 132nd Street Surrey, BC V3W 4P1**

**T. 604.599.9598 F. 604.599.9509 Toll Free. 1.888.298.9877**

**[www.mlpmachine.com](http://www.mlpmachine.com)**



# MURRAY LATTA

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## PROGRESSIVE MACHINE INC.

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**Qualifications:**

- Minimum of 3 years' experience in full-cycle senior accounting
- Strong Excel experience
- Knowledge of ERP computer system (experience with SYSPRO considered an asset)

## Your Next Steps

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Come explore the opportunity to grow with us. At Murray Latta Progressive Machine, we're down to earth and down to business. Visit our website at <https://www.mlpmachine.com> to learn more.

To apply for this position, send your cover letter and resume to [hr@mlpmachine.com](mailto:hr@mlpmachine.com) quoting the position title in the subject line.

While we sincerely appreciate every application, only candidates selected for an interview will be contacted.

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